



RULES AND PROCEDURES FOR PETITIONS (pursuant to Article 12 of the Constitution)

DEFINITIONS

1. For the purpose of the within Rules and Procedures:
 - 1.1. “collated email” means a single email message attaching thereto a “Signature Page”, or any quantity thereof, as may be transmitted via a single email message;
 - 1.2. “Constitution” means the Constitution of the Conservative Party of Canada;
 - 1.3. “Email Petition Attestation” shall be in the form attached hereto as Form A and shall be submitted directly to the Executive Director of the Party via email at the email address prescribed at Rule 4 herein, with the subject line of said email to the Executive Director stating “Email Petition Attestation”;
 - 1.4. “Executive Director” means the Executive Director of the Conservative Party of Canada;
 - 1.5. “Member” means a member of the Conservative Party of Canada;
 - 1.6. “National Council” means the body provided for in Article 8 of the Constitution;
 - 1.7. “Party” means the Conservative Party of Canada;
 - 1.8. “Petitioner” means an individual who submits a petition for the consideration of National Council;
 - 1.9. “Petition Identifier Code” is a code and/or label assigned to a petition by the Executive Director which must be referenced in all Email Petition Attestations and/or Signature Pages in support of a petition;
 - 1.10. “Province” means a province in Canada and, further, all Territories, collectively, shall, for the purpose of these Rules, constitute a single province;
 - 1.11. “Signatory” is a member of the Conservative Party of Canada who has been a member in good standing for at least twenty-one days prior to causing his or her signature to be affixed to a petition, whether by way of a “Signature Page” or by way of an “Email Petition Attestation”;
 - 1.12. “Signature Page” shall be in the form attached hereto as Form B.

SUBMISSION OF PETITION

2. Any member who has been a member in good standing for the immediately preceding twenty-one days may prepare and submit a petition for consideration by National Council.
3. Prior to the collection of any admissible signatures for the petition, the Petitioner shall ensure the petition is compliant, in form and content, with the Constitution and these Rules by submitting it to National Council, who will make its determination by a simple majority vote and, provided that a petition is found to be compliant, the Executive Director shall then assign a Petition Identifier Code to said petition and shall notify the Petitioner accordingly.
4. A petition may be prepared and processed as a series of printed paper documents, or in an electronic format, or as a combination of both.
5. A petition may be submitted:
 - 5.1. via mail or courier to the attention of the Executive Director at the Party's main office in the City of Ottawa, in the Province of Ontario; and/or
 - 5.2. via a "collated email" to the attention of the Executive Director at the following email address: executivedirector@conservative.ca; and/or
 - 5.3. via a single email message to the Executive Director at the following email address: executivedirector@conservative.ca; and/or
 - 5.4. any combination of the methods proposed in 5.1 and 5.2 and 5.3 herein.

CONTENT OF PETITION

6. A petition shall be written in either English or French.
7. A petition shall state the proposed resolution, either for the Party to take an action, to refrain from taking an action or for any other purpose upon which a referendum is sought. The resolution shall use plain language.
8. A petition shall not include language that is profane or defamatory.
9. A petition shall not concern a matter that is the subject of ongoing legal proceedings.
10. A petition shall not be substantively similar to, and/or duplicative of, a petition that has been submitted to National Council in the twelve months immediately preceding its submission, nor shall a petition be substantively similar to, and/or duplicative of, a policy that has been debated at a national convention in the twelve months immediately preceding its submission.
11. A petition shall not contravene any section of the Constitution, unless the petition proposes a referendum to amend the Constitution, in accordance with Article 12.8 of the Constitution.

IDENTIFYING INFORMATION OF SIGNATORY TO A PETITION

12. To be eligible to sign a petition, a signatory must be a member, in good standing, for at least twenty-one days prior to signing the petition.
13. To enable the Executive Director or his or her designate to validate the identity of a signatory to a petition:
 - 13.1. a signatory to a Signature Page shall provide, in addition to his or her signature, the following information: (i) name; (ii) valid email address (which email address shall not be associated with more than one signatory per petition); (iii) Province or Territory of residence, and corresponding postal code, if residing in Canada, OR Country of residence, if not residing in Canada; and (iv) telephone number. The signatory may also include his or her membership number.
 - 13.2. a signatory to an Email Petition Attestation shall provide the following information: (i) name; (ii) valid email address (which email address shall not be associated with more than one signatory per petition); (iii) residential address; and (iv) telephone number. The signatory may also include his or her membership number.

CERTIFICATION OF PETITION AND INITIATION OF REFERENDUM

14. At least seven (7) days prior to the completion of any Email Petition Attestation or execution of any Signature Page in support of the petition, the Petitioner shall notify the Executive Director of the commencement date upon which the collection of signatures and/or names in support of a petition shall commence.
15. All names shall be collected, whether by way of an Email Petition Attestation in Form A, or by way of a Signature Page in Form B, within ninety (90) days of when the collection of signatures and/or names in support of a petition began.
16. Upon the expiration of the deadline for the collection of signatures for a petition (i.e. 90 days after the collection of names began), the Executive Director and/or his or her designate will examine the petition, including all Signature Pages and/or Email Petition Attestations, to validate all Signature Pages and/or Email Petition Attestations forming part of the petition. The Executive Director shall then determine whether said petition has been signed by not less than five (5) percent of the members in each of at least five (5) provinces.
17. Should the Executive Director find that the petition has been signed by not less than five (5) percent of the members in each of at least five (5) provinces and, therefore, certify the petition to be valid, the petitioner shall be so advised within seventy-two hours of the Executive Director having made said certification, and National Council shall conduct a referendum, as requested in the petition, within one hundred twenty (120) days of said declaration of validity by the Executive Director.
18. Should the Executive Director find that the petition has not been signed by at least five (5) percent of the members in each of at least five (5) provinces and is therefore invalid, the petitioner shall be so advised within seventy-two hours of the Executive Director having made said finding.
19. All decisions of National Council regarding the validity of a petition are final and binding.

Petition Identifier Code: _____

Form A

EMAIL PETITION ATTESTATION

I, _____ (name of member)
certify by sending this email form, that I have been a member of the Conservative Party of Canada for at least
the twenty-one (21) days immediately preceding the submission of this email form and that I support the
initiation of a referendum of the membership by National Council of the Conservative Party of Canada, further
to the Petition bearing the above-referenced Petition Identifier Code.

NAME: _____

MEMBERSHIP #: _____

EMAIL ADDRESS: _____

RESIDENTIAL ADDRESS: _____

TELEPHONE: _____

DATE (DD-MM-YY): _____



Petition Identifier Code: _____

Form B

SIGNATURE PAGE

The undersigned members in good standing of the Conservative Party of Canada certify, by signing this form, that they have been members in good standing for at least the twenty-one (21) days immediately preceding signing this form, and that they support the initiation of a referendum of the membership by National Council of the Conservative Party of Canada, further to the Petition bearing the above-referenced Petition Identifier Code.

NAME	MEMBERSHIP #	EMAIL	PROVINCE/TERRITORY of residence OR COUNTRY of residence (if not residing in Canada)	POSTAL CODE	TELEPHONE	SIGNATURE	DATE (MM-DD-YY)

