



## Conservative Party of Canada

### National Constitution and Policy Committees Representative Election Rules and Procedures

February 25, 2026

## **1. General Provisions**

- 1.1. In the event of any conflict between the Constitution of the Conservative Party of Canada and these Rules and Procedures, the Constitution of the Conservative Party of Canada shall prevail.
- 1.2. Definitions of any terms contained herein shall adopt the same definition as given in the Constitution of the Conservative Party of Canada.
- 1.3. Any amendment to these Rules and Procedures will not take effect until published on the party website (with date of amendment). Further, the amended Rules and Procedures will be circulated to all those affected; individuals who have made a Candidate Filing, Candidates, EDA Presidents, and all party members.

## **2. Returning Officer**

- 2.1. National Council, on the joint recommendation of the Chair of National Policy Committee and / or the Chair of National Constitution Committee (as the case may be), shall appoint the Returning Officer for the election of representatives selected by the Presidents of Electoral District Associations to the National Constitution and / or National Policy Committee(s).
  - 2.1.1. The returning officer has discretion to make decisions in the best interest of the party.
- 2.2. The Returning Officer shall:
  - 2.2.1. Oversee the election process to ensure that the process is fair, impartial and conducted in accordance with these Rules and Procedures; and,
  - 2.2.2. Remain impartial throughout the election process.
  - 2.2.3. The Returning officer will have discretion to amend rules and/or waive requirements under section 3 as they see fit to adapt to unforeseen circumstances, in consultation with the committee chairs of National Council.
  - 2.2.4. The Returning Officer, in consultation with the Chair of National Policy Committee and / or the Chair of National Constitution Committee (as the case may be) shall set all relevant dates associated with these Rules.

## **3. Representation**

- 3.1. The Presidents of the Electoral District Associations in each province shall elect the same number of representatives to the National Constitution and National Policy Committees as the number of representatives of that province on National Council;
- 3.2. The Presidents of the Electoral District Associations of the three territories shall elect one (1) representative to each of the National Constitution and Policy

Committees.

- 3.3. The Presidents of the relevant Electoral District Associations shall elect representatives in any by-election.

#### **4. Candidate Eligibility**

- 4.1. In order to stand for election as a representative selected by the Presidents of Electoral District Associations to the National Constitution or Policy Committee, an individual must:
  - 4.1.1. Be ordinarily resident in the province or the three territories as the case may be, in which they are seeking election;
  - 4.1.2. Be in compliance with Sec.13.3 and Sec.16.6 of the Constitution.
  - 4.1.3. Submit to the Returning Officer via [returningofficer1@conservative.ca](mailto:returningofficer1@conservative.ca) an original and complete Candidate Filing (Form A) not later than 5:00 PM EDT on **April 24, 2026**.
  - 4.1.4. Submit, as part of the Candidate Filing, the endorsement of a minimum of fifteen (**15**) Members in good standing of the Conservative Party of Canada resident in the province in which the individual is seeking election, or ten (**10**) Members in good standing of the Conservative Party of Canada resident in the three territories as the case may be (Form A.3 and / or Form A.4); and
  - 4.1.5. Submit, as part of the Candidate Filing, his/her name, contact information and a brief biography using space provided on the Candidate Filing Form A.
  - 4.1.6. Submit as part of the Candidate Filing, the Candidate Affirmation and Declaration (Form A.2).
  - 4.1.7. Be a member in good standing for 6 months at the time the election process has commenced. If the applicant has been disqualified from any previous election process of the Party, the applicant must receive a waiver from the Returning Officer in order to stand for election.(Form E)
  - 4.1.8. The returning officer retains full and sole discretion to reject an applicant's eligibility on grounds solely determined by the returning officer.

#### **5. Candidate Certification**

- 5.1. Upon receiving a Candidate Filing, the Returning Officer shall confirm with the individual that their submission is complete (Form B) or, where the submission is incomplete, shall return the submission to the individual.
- 5.2. In the event that a submission is received on **April 24, 2026** and is incomplete, the individual shall be ineligible to stand for election.
- 5.3. The Returning Officer shall certify all eligible Candidates who meet the

criteria of Article 4 by **April 27, 2026** and shall inform the Returning Officer to deliver to all Certified Candidates a Candidate Certification (Form C).

## 6. Lists

- 6.1. No later than **April 28, 2026**, the Returning Officer shall provide each Candidate with a list of the Presidents of the Electoral District Associations for the province or territory in which they are seeking election.
- 6.2. The Returning Officer shall ensure that a reasonable attempt is made for the list of Presidents to include the name, residential mailing address, primary telephone number, and primary email address.
- 6.3. Candidates shall ensure that the list is used only for purposes of their election to the National Policy Committee or the National Constitution Committee, and shall not retain, copy, or distribute the list after the election has concluded.

## 7. Voting Procedures

- 7.1. Voting shall be conducted electronically under the supervision of the Returning Officer.
- 7.2. The Returning Officer may appoint deputy returning officers to assist with the voting process.
- 7.3. On or before **April 27, 2026**, the Returning Officer shall certify a list of voters for the election consisting of the Presidents of the Electoral District Associations listed in the records of the National Office as of **April 24, 2026**.
- 7.4. On or before **May 1, 2026** the Returning Officer shall send each voter a voter package containing the following items:
  - 7.4.1. These rules and procedures;
  - 7.4.2. A ballot listing the Certified Candidates for the voter's province or the three territories, as the case may be;
  - 7.4.3. A copy of the information submitted under section 3.1.4 by the Certified Candidates for the voter's province or the territories, as the case may be;
  - 7.4.4. Instructions on how to vote for candidates.
- 7.5. The package referred to in Section 7.4 may contain other information relating to Party activities.
- 7.6. Each voter may vote for as many Certified Candidates as are electable from his/her province/territory, but not more.
- 7.7. At 9:00 AM EDT on **May 22, 2026**, the Returning Officer shall close the voting.
- 7.8. The Returning Officer and one or more deputy returning officers shall tally the

votes for each Certified Candidate.

- 7.9. At the conclusion of the tally, the Returning Officer shall certify the results of the count and report the same to all certified candidates and National Council.

## **8. Candidate Withdrawal**

- 8.1. Withdrawals by candidates shall be accepted provided that the Notice of Withdrawal (Form D) is signed by the Candidate and is emailed to the Returning Officer no later than 4:30 PM **April 30, 2026**.

## **9. Dispute Resolution**

- 9.1. Disputes related to the election pursuant to these rules must:
1. be submitted, in writing, to the Secretariat Committee of National Council by a Certified Candidate by 5:00 PM EDT on **May 29, 2026**.
  2. detail the nature of the dispute.
- 9.2. The Secretariat Committee shall arbitrate any dispute that arises and any decision of the Secretariat Committee with respect to the dispute is final, binding and not subject to appeal.



## Conservative Party of Canada

CANDIDATE APPLICATION (FORM A) FOR THE ELECTION  
OF REPRESENTATIVES TO THE  
NATIONAL CONSTITUTION AND POLICY COMMITTEES

Submit to: Returning Officer  
c/o\_returningofficer1@conservative.ca

Deadline: 5:00 PM EDT on **April 24, 202**



## CANDIDATE AFFIRMATION & DECLARATION (FORM A.2)

I have read, understand, and do hereby affirm my personal commitment to the principles and policies of the Conservative Party of Canada and the Constitution of the Conservative Party of Canada, and the rules and procedures for the election of representatives to the National Constitution (NCC) and Policy Committee (NPC).

I have also read, understand and agree that the National Council Code of Conduct applies to elected Members of NCC and NPC and by signing this page, affirm the following;

As a Councilor of the National Council or a non-council member of a National Council Committee (NCC and or NPC).

- I certify that I have read and understand the Code of Conduct for Councilors;
- I certify that I have made all disclosures required under the Code as at the date of this certificate; and,
- I agree to conduct myself in accordance with this Code.

I have also read, understand and agree to abide by the National Council Communications Protocol.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Received \_\_\_\_\_ By: \_\_\_\_\_



## Email Endorsement of Candidacy (FORM A.4)

I, \_\_\_\_\_, (name of member) certify by sending this email Form, that I have been a member in good standing for at least twenty-one (21) days prior to submitting this email form and that I endorse the nomination of \_\_\_\_\_(name of candidate) who wishes to seek election to the National Policy Committee and/or National Constitution Committee of the Conservative Party of Canada.

**Name:** \_\_\_\_\_ (Required)

**Address:** \_\_\_\_\_ (Required)

**Membership Number:** \_\_\_\_\_ (Required)

**Home Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ (Required)

**NOTE:** This completed FORM should be included in the text body of an email or as an attachment to an email from the “member” who is endorsing a particular individual candidate. The email should be sent to [returningofficer1@conservative.ca](mailto:returningofficer1@conservative.ca)

## CONFIRMATION OF RECEIPT (FORM B)

I, \_\_\_\_\_, Returning Officer for the Election Process, wish to confirm that I have received, in accordance with the *Rules and Procedures for the Election of Representatives to the National Constitution and Policy Committees*, a completed Candidate Application for

\_\_\_\_\_ for election to the

\_\_\_\_\_ National Constitution Committee

\_\_\_\_\_ National Policy Committee

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**CANDIDATE CERTIFICATION (FORM C)**

To: \_\_\_\_\_

Dear, \_\_\_\_\_:

I, \_\_\_\_\_, Returning Officer for the  
Election Process, wish to advise you that you have been confirmed as a Certified  
Candidate for election as a representative to the:

\_\_\_\_\_ National Constitution Committee

\_\_\_\_\_ National Policy Committee

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTICE OF WITHDRAWAL (FORM D)**

I, \_\_\_\_\_, voluntarily and formally withdraw as a  
Candidate for the Election of Representatives to the National Constitution or  
Policy Committee.

\_\_\_\_\_ National Constitution Committee

\_\_\_\_\_ National Policy Committee

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Received: \_\_\_\_\_

By: \_\_\_\_\_

**WAIVER REQUEST (FORM E)**

I, \_\_\_\_\_, request that Article(s)  
\_\_\_\_\_ Of the requirements to stand for election  
to NPC and/or NCC be waived.

The reason I am unable to fulfill this requirement is as follows:

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Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Waiver granted (sign): \_\_\_\_\_

Waiver not granted (sign): \_\_\_\_\_

Date: \_\_\_\_\_